



Active Spaces Fund

Application Form Preview

We'll review all submitted Expression of Interest (EOI) forms to check the projects are eligible and a good fit with our priorities. If they are, you'll then be invited to tell us more about your project by completing a full application form.

We've created a PDF of the full application form so you can see the questions you'll need to answer. When you're ready to apply, you'll need to complete an online version of application form (a link to the form will have been emailed to you).

You'll have already answered some of the questions in the EOI form which will be automatically populated in your full application form – but don't worry, you can update these answers if there have been any developments with your project since you submitted the EOI.

Before submitting the form, please look at the [FAQs](#) on our website which may help with questions that you have. For anything not covered in the FAQs, or if you have any issues completing the online application form, please contact us by emailing info@londonmarathonfoundation.org.

Section One: Organisation details

Applicant Organisation Name

Please provide the full legal name of your organisation. If you're applying on behalf of a partnership, please provide the full legal name for the organisation that would receive the funding.

Applicant Organisation Address

Please provide the main or registered address of your organisation.

City

Post Code

Organisation Type

There's a dropdown menu to select your organisation type from.

If other, please specify:

Website address

Charity Commission Registration Number

If your organisation is a registered charity, please enter the registration number here.

Company Registration No

If your organisation is a registered company, please enter the registration number here.

Local Authority Area

In which local authority area(s) is the project site located?

Project Postcode

Please provide the postcode(s) for where the project will taking place.

Section Two: The Living Wage

Tick the statement(s) which best describe your organisation:

You are an accredited Living Wage Employer

If more information was available, would you be interest in becoming a Living Wage Employer?

All your staff aged between 21-23 years are paid £10.18 per hour or more

All your staff aged over 23 years are paid £10.18 per hour or more

Section Three: Equity Led

There will be a Yes/No tick box option

The definition of an equity-led group is an organisation in which at least 75 per cent of the Trustees and at least 50 per cent of staff members have direct experience of the issues they are tackling, or the communities that their projects are supporting.

Section Four: Main Contact

Please provide the details of the main contact for the project. This person will receive all official correspondence and guidance about the application.

Title

First Name

Last Name

Role in Organisation

Email

Phone number

Mobile phone number

Section Five: Your Project

Project Name

Please tell us how your project will activate places spaces and facilities in your area for your priority audiences. (200 words max.)

What steps will you take to ensure that your projects and/or its impact will continue after the funding period? (150 words max.)

Underserved Groups

Which of the following underserved groups and priority audiences will become more physically active because of the project? Select from the dropdown menu, listing your primary group first.

Sports and Physical Activities

Which sports and other physical activities will your project involve? (You may add up to five choices)

Other Sports and Physical Activities

If you selected 'Other', please specify the sports and/or physical activities here.

Project Start Date

When will your project start? We expect projects to have started no later than six months after a grant is awarded.

Project End Date

When will your project finish? We expect capital projects to be completed within two years and revenue projects within three years.

Project Need

Please tell us about the need for your project and the key issues it will address.

Diversity, Equity and Inclusion

We're committed to becoming a more diverse, equitable and inclusive funder. We want to fund organisations and projects that will create opportunities for groups of people who may not have opportunities to be active.

Please tell us about the groups of people who will benefit from your project.

How will you involve these priority audiences in your decision making and / or organisational structures (e.g. in designing projects and programmes and choosing activities, as trustees, in your senior leadership, in your delivery staff).

Sustainability

We want to learn more about environmental, social and economic sustainability and how this could be included in the projects we support. We want to fund projects and organisations that will have a positive impact on their surrounding environments and communities. Please tell us how your project includes sustainability considerations.

Section Six: Project Impact

If your project is funded, we want to support you in communicating its impact.

To do this, when your project is complete, you'll need to tell us:

- *How your project has inspired activity for our priority audiences.*

- *How your organisation has built Diversity, Equity and Inclusion and sustainability commitments into your work.*

Each organisation will be required to work towards several outcomes depending on the amount of funding requested. For now, please tell us how you will work towards one of our priority audience outcomes and measure your impact.

Project Outcome

How will your project work towards this outcome? How do you plan to measure your progress towards achieving this outcome?

Section Seven: For Capital Projects

Please answer these additional questions if you are applying for funding towards a capital project.

Has work started? (100 words max.)

Please explain what work has been undertaken towards your capital project to date and what progress has been made.

If your project is part of a bigger capital project, please tell us a little about this development (100 words max.)

What security of tenure do you currently hold over the project site?

If you selected none, do you have permission to develop or make changes to the facility?

Will your project require planning permission?

If yes, has planning permission for the project been secured?

Please let us know where you are in this process and provide the application reference number.

Section Eight: Project Budget

We expect capital costs to be spent and claimed within two years while revenue costs can be spent and claimed for one, two or three years. We are unlikely to fund the entire cost of a capital project and advise you to consider how the entire project will be funded before applying.

We may invite capital projects to apply for more than £80,000 where an exceptional case for inspiring activity for our priority audiences is made. This is by invitation-only and at our discretion. If you would like to discuss applying for more than £80,000, you must contact us first by emailing: info@londonmarathonfoundation.org.

Please check our [website](#) and [FAQs](#) for more information.

Total Requested Amount

Requested Revenue Amount

Please tell us how much revenue funding you're requesting.

Please provide a breakdown of revenue being requested over 3 years:

Requested Revenue Year 1

Requested Revenue Year 2

Requested Revenue Year 3

Please provide a breakdown of what the revenue funding requested will be towards.

Requested Capital Amount

Please tell us how much capital funding you're requesting.

Please provide a breakdown of what the capital funding requested will be towards.

Total Project Cost

Please tell us the total cost of your project.

Section Nine: Declaration

Confirmation

Before you submit your application, we require you to declare that you:

- *Have the authority to apply for funding on behalf of the applicant organisation*
- *Agree that you understand our guidelines.*

Declaration of Authority

Tick the box to confirm you have the authority of your organisation to make this application.

GDPR

The London Marathon Foundation will use the personal details provided in this form to contact you regarding your application. All our data is held in compliance with the 2018 General Data Protection Regulation. To find out about your rights and how we collect, handle and protect the information we hold, please view our [Privacy Policy](#).

From time to time, the London Marathon Foundation may wish to contact you with information which is not related to your application and/or grant. These emails may include details of events being held by the Foundation, funding opportunities from the Foundation or other organisations we may feel are of interest to you, and details of events organised by our events company, London Marathon Events.

Please note, consenting to receive such emails WILL NOT affect the outcome of this application. You can unsubscribe from email communications at any point by emailing 'Unsubscribe' to info@londonmarathonfoundation.org.

I would like to receive email communications from the London Marathon Foundation regarding events, funding opportunities and news.

Tick relevant box for Yes/No

Once you've submitted your online application, you'll get an automatic email to confirm we've received your application. If you do not receive this email, please check your junk or spam folders.