

#### **Active Spaces Fund**

## **Preview of Expression of Interest form**

We've created a PDF of the Expression of Interest (EOI) form so you can see the questions you'll need to answer, to help you decide whether to apply to the Active Spaces Fund.

When you're ready to apply, you'll need to complete an online version of the EOI on our Funding Forms Portal.

## Login to the Funding Forms Portal to complete an EOI.

Please look at the <u>FAQs</u> on our website which may help with questions that you have. For anything not covered in the FAQs, please contact us by emailing <u>info@londonmarathonfoundation.org</u>.

# **Section One: Organisation details**

#### **Applicant Organisation Name**

Please provide the legal name of the applicant organisation. For capital projects involving building works or renovations, the application must be submitted by the organisation that owns or holds the lease for the site.

#### **Registered Address of the Applicant Organisation**

Please enter the full address.

City

**Post Code** 

#### **Organisation Type**

There's a dropdown menu to select your organisation type from.

## If other, please specify:

## **Charity Commission Registration Number**

If your organisation is a registered charity, please enter the registration number here.

## **Company Registration No**

If your organisation is a registered company, please enter the registration number here.

#### **Local Authority Area**

In which local authority area is the project site located?

#### **Project Postcode**

Please provide the postcode of the site where the project is taking place.

# Have you previously received funding through any London Marathon Foundation funding programmes?

There's a dropdown menu to select any other London Marathon Foundation programmes your organisation has been funded by.

Are any of the funded projects above still being delivered?

Tick relevant box for Yes/No

If yes, which ones and when are they due to end?

Has your organisation applied to the Active Spaces Fund in 2023 for funding towards this project and been declined?

Tick relevant box for Yes/No

# **Section Two: Primary Contact (at Applicant Organisation)**

Please provide details about the main contact for the project. This person will receive all official correspondence and guidance about the application.

Title

**First Name** 

**Last Name** 

**Position in Organisation** 

**Email** 

Phone number

Mobile phone number

# **Section Three: Your Project**

Please tell us how your project will activate places spaces and facilities in your area for your priority audiences. (200 words max.)

For schools applying, please tell us how your project will enable your local community (including clubs and organisations) to access and benefit from your project and how you will facilitate this.

What steps will you take to ensure that your projects and/or its impact will continue after the funding period?

## **Underserved Groups**

Which of the following underserved groups and priority audiences will become more physically active because of the project? Select from the dropdown menu, listing your primary group first.

#### **Sports and Physical Activities**

Which sports and other physical activities will your project involve? (You may add up to five choices)

#### **Project Start Date**

When will your project start? We expect projects to have started no later than six months after a grant is awarded.

#### **Project End Date**

When will your project finish? We expect capital projects to be completed within two years and revenue projects within three years.

# **Section Four: For Capital Projects**

Please answer these additional questions if you are applying for funding towards a capital project.

#### Has work started? (100 words max.)

Please explain what work has been undertaken towards your capital project to date and what progress has been made.

If your project is part of a bigger capital project, please tell us a little about this development (100 words max.)

What security of tenure do you currently hold over the project site?

If you selected leasehold, how many years remain on your leasehold agreement?

If none, do you have permission to develop or make changes to the facility?

Will your project require planning permission?

If yes, has planning permission for the project been secured?

Please let us know where you are in this process and provide the application reference number.

## **Section Five: Project Budget**

We expect capital costs to be spent and claimed within two years while revenue costs can be spent and claimed for one, two or three years. We are unlikely to fund the entire cost of a capital project and advise you to consider how the entire project will be funded before applying.

We may invite capital projects to apply for more than £80,000 where an exceptional case for inspiring activity for our priority audiences is made. This is by invitation-only and at our discretion. If you would like to discuss applying for more than £80,000, you must contact us first by emailing: <a href="mailto:info@londonmarathonfoundation.org">info@londonmarathonfoundation.org</a>.

Please check our <u>website</u> and <u>FAQs</u> for more information.

#### **Total Requested Amount**

#### **Requested Revenue Amount**

Please tell us how much revenue funding you're requesting.

Please provide a breakdown of revenue being requested over 3 years:

Requested Revenue Year 1

Requested Revenue Year 2

Requested Revenue Year 3

Please provide a breakdown of what the revenue funding requested will be towards.

#### **Requested Capital Amount**

Please tell us how much capital funding you're requesting.

Please provide a breakdown of what the capital funding requested will be towards.

#### **Other Sources of Funding**

Please tell us if any other organisations are contributing funding towards your project, and if so, who they are and how much they're contributing.

#### **Total Project Cost**

Please tell us the total cost of your project.

## **Section Six: Declaration**

#### Confirmation

Before you submit your application, we require you to declare that you:

- Have the authority to apply for funding on behalf of the applicant organisation
- Agree that you understand our guidelines.

## **Declaration of Authority**

Tick the box to confirm you have the authority of your organisation to make this application.

#### **GDPR**

The London Marathon Foundation will use the personal details provided in this form to contact you regarding your application. All our data is held in compliance with the 2018 General Data Protection Regulation. To find out about your rights and how we collect, handle and protect the information we hold, please view our <u>Privacy Policy</u>.

From time to time, the London Marathon Foundation may wish to contact you with information which is not related to your application and/or grant. These emails may include details of events being held by the Foundation, funding opportunities from the Foundation or other organisations we may feel are of interest to you, and details of events organised by our events company, London Marathon Events.

Please note, consenting to receive such emails WILL NOT affect the outcome of this application. You can unsubscribe from email communications at any point by emailing 'Unsubscribe' to info@londonmarathonfoundation.org.

I would like to receive email communications from the London Marathon Foundation regarding events, funding opportunities and news.

Tick relevant box for Yes/No

Where did you hear about us?

Select from the dropdown menu one of the following that best describe how you heard of about us.

If 'Other', please specify:

Once you've submitted your online application, you'll get an automatic email to confirm we've received your application. If you do not receive this email, please check your junk or spam folders.